

Registration and Payment

Registration for RISSB events or training courses must be done through the online registration form found on the RISSB website. Upon completion of a valid registration form, an invoice for the registration fee will be emailed to the Attendee and the billable organisation as defined on the registration form.

Payment may be made by credit card or EFT and required within 7 days of receipt of registration and invoice.

If you are registering on behalf of another person it is your responsibility to ensure that the Attendee is aware of these terms and accepts them, and by completing the registration you are warranting that you have made the Attendee aware of these terms and that they have accepted them.

Purchase Order

If you require a purchase order number to be included on the invoice, please respond to this email with the purchase order number.

Cancellation and Substitution

Cancellations must be advised in writing at least 10 working days prior to the event. A refund and/or credit will not be given if a delegate fails to attend or cancels within 10 working days prior to the event.

Substitutions can be made at any time.

RISSB reserves the right to postpone or cancel an event and will make every effort to contact participants in the event of an alteration to the program.

Affiliate Member Status

Each paying delegate is deemed to be an Affiliate Member of RISSB. RISSB Affiliate Member status is valid for the financial year but does not provide access to other RISSB member benefits. At the conclusion of the current financial year, individuals from non-RISSB member companies will automatically revert to non-RISSB member status.

Photo Consent

As part of registering for this event or course, I hereby grant permission for the Rail Industry Safety and Standards Board (RISSB) and or its representatives to take and use photographs and/or digital images of me at their events for use in:

1. Media releases, media articles – including newspapers, radio, television – printed publications and/or educational materials.
2. Electronic publications and communications such as RISSB's Facebook, Twitter LinkedIn and/or website or any other electronic form.
3. I agree that my name and identity may be revealed in descriptive text or commentary in connection with the image(s).
4. I authorise the use of these images without compensation to me. All negatives, prints, digital reproductions and shall remain the property of RISSB.
5. I understand that I can withdraw my consent at any time by contacting RISSB.